



Checklist of School/District Responsibilities
Title I Schools Identified as "In Need of Improvement" - Year 3
Corrective Action

Identify Corrective Action

Take at least **one** of the following actions:

- ☐ Replace the school staff who are relevant to the failure to make AYP
- ☐ Institute and fully implement a new curriculum, including providing appropriate professional development for relevant staff that is based on scientifically based research and offers substantial promise of improving educational achievement for low-achieving students and enabling the school to make AYP
- ☐ Significantly decrease management authority at the school level
- ☐ Appoint an outside expert to advise the school on its progress toward making AYP based on its school plan
- ☐ Extend the school year or school day for the school
- ☐ Restructure the internal organizational structure of the school

Corrective Action Plan

- ☐ Continue with the School Support Compact Team to develop the corrective action plan
- ☐ Develop and submit a Corrective Action Plan as part of the Accountability Application

Notice to Parents/guardians

- ☐ Prompt written communication to parents/guardians in an understandable and uniform format
Include:
 - ☐ What identification means
 - ☐ Reason the school was identified
 - ☐ What the school is doing to address the identified need including prescribed corrective actions
 - ☐ What the local and state educational agencies are doing to help the school address the identified area(s) of need
 - ☐ How parents/guardians can become involved
 - ☐ The parent's/guardian's option to transfer their child to another school
 - ☐ A list of public school choice possibilities
 - ☐ Explain the availability of supplemental educational services (SES) for eligible children
 - ☐ Provide a list of state approved SES providers
 - ☐ Describe the services, qualifications and evidence of the effectiveness for each provider
 - ☐ Describe the procedures and timeline that parents/guardians must follow in selecting a provider
 - ☐ Explain how priorities have been set to determine which eligible students will receive supplemental services

Technical Assistance

- ☐ Ensure identified school receives technical assistance in the development and implementation of the school improvement plan
Assistance includes:

- ☐ Analyzing data from the assessments required and other examples of student work to identify and address problems that lead to identification
- ☐ Identifying and implementing professional development, instructional strategies and methods of instruction that are scientifically based and proven effective
- ☐ Analyzing and revising school's budget for effective allocation of resources to increase student achievement

Public School Choice

- ☐ Provide all students attending identified Title I schools the opportunity to transfer to another public school that has not been identified
- ☐ Give priority to the lowest achieving children from low-income families
- ☐ Notify parents/guardians of public school choice possibilities
- ☐ Provide transportation costs for the duration the school is identified in the amount as described in guidance

Supplemental Educational Services

- ☐ Notify parents/guardians of the availability of SES for low income students
- ☐ Provide parents/guardians of eligible students the option of choosing among the state-approved providers
- ☐ Arrange for SES to be provided to low-income students attending the identified school(s)
- ☐ Establish contractual agreements with each provider selected by parents/guardians for each eligible child
- ☐ Pay the costs of the SES services within the cost limits

Publication of Actions

- ☐ Publish and disseminate information regarding any corrective action taken to parents/guardians and the public in an understandable and uniform format
- ☐ Post on the District's website the following information:
 - ☐ Number of students eligible for and participated in public school choice
 - ☐ List of available schools offered to eligible students to participate in public school choice
 - ☐ Number of students eligible for and participated in SES
 - ☐ List of SES providers and their locations approved by the State